

Canonsburg Borough Council Meeting
Monday, June 13, 2016
7:00 PM

CALL TO ORDER:

The meeting was called to order by Mr. Bell at 7:04 pm.

Moment of Silence called by Mr. Bell.

Pledge of Allegiance

Roll Call:

Mr. Paul Sharkady-Present
Mr. John Severine-Present
Mrs. Tina Bails - Present
Mr. Joe McGarry - Vice President-Present
Mrs. Fran Coleman - Present
Mr. Harold Bowman - Present
Mr. Richard Bell –President- Present

Others Present: Solicitor Mr. Patrick Derrico, Assistant Canonsburg Borough Manager Ms. Denise Lesnock, Mayor David Rhome, Public Works/Fire Chief Mr. Tom Lawrence and Mr. Robert Robinson KLH Engineer.

GUESTS:

Members of the Chamber of Commerce were present. Lexy Kusturiss, President, approached Council. She introduced Holly Stabile, Vice President, and the Secretary Treasurer Ila Stabile. Ms. Kusturiss introduced the new President Laurie Popek. Ms. Popek introduced herself, her husband is a police officer in Chartiers Township, and she resides in Chartiers with her husband and two children. She said she looks forward to working with the Borough and to the future. She said they are working on their logo and website and a lot of changes are coming. Mr. Bell thanked them for attending the meeting and said the Chamber does a great job. Comments regarding road closures for the Oktoberfest.

Mr. John Defilippo, Chairman of the Planning Commission approached Council. Mr. Defilippo stated at their last meeting it was suggested by Planning Commission member Peter Lucas to decrease from 7 members to five, therefore, making it easier to have a quorum of three. Mr. Bell first thanked Mr. Defilippo and stated he appreciates the work he does. Mr. Bell also stated that Ms. Lesnock receives phone calls from residents because meetings were not held due to a lack of a quorum. Mr. Bell also stated there are the costs of the stenographer and legal. Mr. Bell asked if there were any members that were willing to step down. Mr. Bell inquired about the process. Mr. Derrico stated a Resolution could be passed and that there is not a guide line on the number of members. Mr. Defilippo mentioned the attendance of each individual member. Discussion held finding other candidates and having alternates. Mr. Defillipo stated there are four regular attendees. Mr. Bell said there were three options: reduce the members to five, go to five members with two alternates or leave it to a seven member commission and find new members.

Motion for a Resolution for the Planning Commission to reduce the board to five members with one or two alternates.

Mr. Sharkady made a motion for a Resolution for the Planning Commission to reduce the board to five members with one or two alternates. Seconded by Mr. Bowman.

All in favor. Motion Carries.

PUBLIC COMMENTS:

Kathy Boehmer, 101 Colonial Way, Canonsburg, 15317 addressed Council regarding clean-up days. Ms. Boehmer is the president of the Canonsburg Crime Watch. She stated they participated with the annual clean up with Penn Dot. She inquired about the Borough providing supplies such as gloves and garbage bags as well as having the garbage picked up. She is planning a clean-up day before the July 4, 2016 parade on Saturday, June 25, 2016 from 10 am until 3 pm with a rain day of June 26, 2016. The group will organize at the Borough building concentrating on Pike Street, the bridge area and South Central Avenue. Mayor Rhome stated garbage bags and gloves will be supplied as well as little crew signs.

Ms. Boehmer inquired about a safe exchanging place for on-line yard sales. She stated other communities have areas that are safe, have police awareness, cameras and lighting. Mr. Severine suggested the Borough building. Mayor Rhome stated he will meet with the Chief of Police, Mr. Coghill, to discuss.

Ms. Boehmer also inquired about the sign ordinance. She stated the Crime Watch has money in their funds for yard Crime Watch signs for residents to place in their yards. The group would also like to post a major sign at the main entrances in Canonsburg Mr. Bell stated Crime watch has to be sanctioned by the overall Crime Watch organization. Ms. Boehmer stated they are a full structured committee with by-laws, a tax identification number and they hold monthly meetings. Mr. Bell stated to work with the Mayor.

Ms. Boehmer inquired about the parking on the East End for the fourth of July. She stated she has a lot of family and friends for the holiday. Mayor Rhome stated it has been procedure to place a courtesy call to the police department as well as the address and police will allow parking on the other side.

Dave Holiday, 408 Highfield Avenue, Canonsburg, 15317 approached Council regarding his grand-daughter suffering a dog attack on March 2, 2016 on Highland Avenue by a Pitt Bull. Mr. Holiday provided pictures of the injuries his young grand-daughter received from the Pitt Bull which required treatment at a hospital Emergency Room. Mr. Holiday said the community needs warned as this is not the only instance of this dog attacking a child or other dogs. Discussion held regarding past attacks by this particular dog. Mr. Bell said it should be turned over to Animal Control and will have the Chief of Police contact that agency.

PRESIDENT'S COMMENTS:

Mr. Bell discussed a committee with administration, Ms. Lesnock, Mr. Derrico, Mr. Bell, Mr. Lawrence, HMT Engineers and KLH engineers so that the Borough can move forward with re-development projects under Kerry Fox. Mr. Bell stated they have been at a stalemate with engineering and it is hurting the Borough with projects. Mr. Bell would like to meet as soon as possible and report to Council.

MAYOR'S REPORT:

1. Police Department monthly report provided to Council for review.
2. Parking Enforcement monthly report provided to Council.
3. On May 24, 2016, the Commonwealth Secretary Gary Tennis with the Alcohol and Drug Program recognized Officers Thomas O'Rourke and Officer Brian DaPra. they were recognized for their life saving efforts for administering Narcan to residents in Canonsburg. Both officers received citations.
4. Any medication no longer needed can be disposed of at the Police Department Monday-Friday from 8 am to 4 pm at the Municipal Building. There is a box that is under lock and key as well as a 24 hour camera.
5. The ad for a part-time police officer will be in advertised in July.
6. Final draft of the Standard Operational Procedures was provided to Mr. Derrico for review and to

present to Council in July.

7. June 24, 2016 water safety event sponsored by the Friends of the Park at Town Park pool. Both the Fire Department and Police Department will be present.

8 The emergency access road to the park has been monitored without any instances.

9. Pike Street, North Central Avenue to Chartiers Township for 2.5 miles will be resurfaced and milled. Times discussed and decided 6 pm to 6 am makes more sense, especially with traffic. This will take place in late July or middle of August this year.

9. Mayor Rhome stated an intern with the Canonsburg Police Department, Clayton Johnson, was interviewed for a Secret Service position in Washington DC and was offered the position. Mayor Rhome stated he was proud of him.

10. Mayor Rhome welcomed new business PW Catering. Mr. Bell stated 5 council members were at the grand opening and the owners were very appreciative.

Engineer's Report:

Mr. Robert Robinson reported on the following:

1. Monthly engineer report provided to Council members.

2. Street Improvement Project- Mr. Robinson stated he met with Mr. Lawrence last month and evaluated Russell Standard. A punch list was developed with over \$100,000.000 in damages as well \$60,000.00 in liquidated damages which is the Borough's money. Russell Standard to be paid minus the damages. Russell Standard has been notified, if they do not respond, then the project will be put to bid. Mr. Robinson stated he met with Russell Standard in late May and they appeared to be embarrassed. They assured Mr. Robinson they would make arrangements to have the work completed and will have to contract out some of the work. Mr. Robinson stated there was no time limit, however, he will continue to follow-up and re-bid if necessary. Mr. Robinson stated re-bidding would involve some engineer costs. Mr. Robinson stated the \$60,000.00 in liquidated damages is now the Borough's money. Mr. Robinson also stated the \$100,000.000 in damages is enough money to make the changes if it has to be re-bid.

3. MS4 Program- Mr. Robinson stated he will speak with HMT at the committee meeting that is to be scheduled.

4. Tree removal Chartiers Creek- will be ready in July.

5. The water issue on 100 block of West Pike Street- Mr. Robinson stated he was not familiar with that particular issue. Mr. Bell stated that will be discussed in a meeting with HMT.

6. Issue on Cecil to be discussed in Executive Session.

Mr. Severine discussed an unsafe drainage issue behind Little Joe's Market. Mr. Severine stated it is a pipe that looks like it could collapse. Mr. Lawrence verified this situation. Mr. Bell inquired if the \$60,000.00 could be used in the park. This is to be looked into.

Solicitor's Report:

Mr. Derrico discussed a lease agreement for the girls softball league, in which they are responsible for maintaining the field. Mr. Derrico is revising a lease agreement for the next meeting.

Committee Reports

1. Administration and Finance:

Mrs. Coleman reported that she and Ms. Lesnock reviewed all bills and invoices last week and they are ready for approval.

Motion by Mrs. Coleman to pay the bills. Seconded by Mr. McGarry.

Roll Call:

Mr. Bowman-Yes
Mrs. Coleman-Yes
Mr. McGarry-Yes
Mrs. Bails-Yes
Mr. Severine-Yes
Mr. Sharkady-No
Mr. Bell-Yes

6 Yes. 1 No. Motion Carries.

2. Code: Mr. Severine stated Code needed a back-up list for towing when the current towing company is not available. Mr. Severine stated the Borough only uses one towing company. Mr. Bell said Code can bring in another towing service. Mr. Bell asked Ms. Lesnock to advertise for towing.

3. Public Works and Public Safety-Mr. McGarry read the monthly Fire Department report: The Canonsburg Volunteer Fire Department responded to 21 calls consisting of five structure fires calls, seven emergency calls, two alarm calls, six assistance calls and one landing zone call. There was an average of seven men per call spending an average of 59 minutes per call. The total reportable damages for the month were \$35,000.00.

4. Facilities, Energy and Technology-Ms. Lesnock discussed the Senior Center's air conditioner is not working and is need of repair. She is seeking bids for the repair. A new air conditioner is \$4,500.00. Ms. Lesnock wanted to inform the Borough they will be over budget for this repair.

5. Parks and Recreation: Mrs. Bails reported on the following:

- a. Concerts in the Park-Mrs. Bails said the band, Airborne, was very good.
- b. The Park Committee is seeking sponsors for banners which will be placed on the poles
- c. Wednesday Night swimming starting the end of June and every Wednesday in July with a band.
- d. Safety Day is June 24, 2016 with the Cameron Wellness Center. Mr. Bell stated this is a big event across the nation with the largest swimming lessons and CPR classes in the United States and asked that council stop by and identify self as a Council person. Mr. Bell stated there will be visitors from Washington to help with this. Mrs. Bails said Texas Roadhouse and Chic Filet will be providing samples.
- e. Farmer's Market and craft night will be on Wednesday nights

Mr. Severine asked if the pool events and swim lessons can be added to Face Book and the Borough website. Mrs. Bails asked that pavilion rentals be added to the Borough marquee and Face Book. Mrs. Bails also suggested the pool telephone number be added to Face Book as well as the \$100 per hour fee for a pool party.

Mr. Severine inquired if the security cameras are working and if the police department knows how to check the cameras. Mrs. Bails also mentioned a light at the skate board park that was out. Mr. Bell asked that Chief Coghill check the pool cameras and lights. Mrs. Bails asked about an additional camera being added to the concession stand. Mayor Rhome stated he will discuss with Mr. Coghill.

6. Redevelopment: No report. Question regarding the Brewery which is scheduled to open September or October. Mr. Severine mentioned showing another property that used to be a pizza place.

7. Sewer Authority/Water/Sewage: Mr. Sharkady stated he attended the May 26, 2016 meeting. He stated Matt Marasco from North Strabane attended the meeting. Mr. Sharkady reported that Tom Joseph from Epiphany Water Solutions was present to provide a report. Mr. Joseph stated he would like to build a small plant on the property. They intend to separate salts from the well water that is hauled in by truck. Mr. Joseph also said there will be small amount of metals taken out of the water. There would be a substantial amount of salt that the Borough can buy from them at an inexpensive rate. They submitted a letter of intent to operate a purification system at the sewer plant to purify the water. The Engineer said they would re-bid the general construction bid, electrical and plumbing bid.

They also approved the contract with employees and approved the pension plan.

UNFINISHED BUSINESS:

1. Flood Control Grants (First drawdown has been approved) received \$36,000 from the state which is in the bank.
2. Water issue on 100 block of West Pike Street (Estimated \$55,000.00) the Borough has paid HMT \$5,000 to date for this project.

Voting Items:

1. Motion to approve the May 9, 2016 meeting minutes of Canonsburg Borough Council.

Motion by Mrs. Bails to approve the May 9, 2016 meeting minutes of Canonsburg Borough Council.

Seconded by Mrs. Coleman.

All in favor. Motion Carries.

2. Motion to approve subdivision for John and Ana Marie Wudkwyh located a 311 Euclid Avenue (upon recommendation with the special conditions from the Planning Commission on June 2, 2016)

Motion by Mr. Sharkady to approve subdivision for John and Ana Marie Wudkwyh located at 311 Euclid Avenue (upon recommendation with the special conditions from the Planning Commission on June 2 2016). Seconded by Mr. McGarry.

All in favor. Motion Carries.

Mr. Sharkady verified the approval includes the recommendations from the Planning Commissioner's Engineer. Mr. Bell stated it does.

3. Motion to approve subdivision for Ian Powell located at 317 Greenside Avenue (upon recommendation from the Planning Commission on June 2, 2016.)

Motion by Mr. Sharkady to approve subdivision for Ian Powell located at 317 Greenside Avenue (upon recommendation from the Planning Commission) Seconded by Mr. Severine..

All in favor. Motion Carries.

4. Motion to approve Resolution 01-16 (2016 Fee Schedule)

Motion by Mrs. Bails to approve Resolution 01-16 (2016 Fee Schedule). Seconded by Mr. Severine.

All in favor. Motion Carries.

Mr. Severine discussed the stationary vendor fee and that vendors are taking business from local businesses selling the same product. He also stated that local business may pay rent, have the fire inspection fee and other expenses that a street vendor does not. Mr. Bell stated the vendors are nice for the town, however, it can hurt businesses. Ms. Lesnock verified the stationary fee is currently \$35 per day and the mobile vendor fee is \$150.00 per day. Discussion held regarding the stationary fee.

Motion to amend the stationary vendor fee per day to \$150.00 per day.

Motion by Mrs. Bails to amend the stationary vendor fee per day to \$150.00 per day. Seconded by Mr. Bowman.

All in favor. Motion Carries.

Mayor Rhome inquired if the vendor fee applies to the Farmer's Market and Craft event at the park. Mr. Bell stated it does not as the park is sponsoring an event.

5. Motion to approve Resolution 02-16 (authorizing Denise Lesnock to sign Penn Dot applications on behalf of Canonsburg Borough)

Motion by Mr. McGarry to approve Resolution 02-16 (authorizing Denise Lesnock to sign Penn Dot applications on behalf of Canonsburg Borough. Seconded by Mrs. Coleman.

All in favor. Motion Carries.

6. Motion to approve Ordinance 1326 of the Borough of Canonsburg relative to the establishment

and maintenance of Borough employee's pension, annuity, insurance and benefit fund or funds, to amend certain provisions of the pension plan or program applicable to the employees of said Borough and to restate in its entirety such pension plan or program.

Mr. McGarry made the motion to approve Ordinance 1326 of the Borough of Canonsburg relative to the establishment and maintenance of Borough employee's pension, annuity, insurance and benefit fund or funds, to amend certain provisions of the pension plan or program applicable to the employees of said Borough and to restate in its entirety such pension plan or program. Seconded by Mrs. Coleman. All in favor. Motion Carries.

Mr. Sharkady asked if the employees will receive two checks, Ms. Lesnock confirmed.

7. Motion to approve final Collective Bargaining Agreements for both the street and clerical bargaining units.

Mr. McGarry made a motion to approve final Collective Bargaining Agreements for both the street and clerical bargaining units. Seconded by Mrs. Coleman.

All in favor. Motion Carries.

8. Motion to approve handicap parking sign at 330 North Jefferson Avenue.

Mr. McGarry made a motion to approve handicap parking sign at 330 North Jefferson Avenue.

Seconded by Mr. Bowman.

All in favor. Motion Carries.

9. Motion to approve free one day pool pass to Work Camp USA volunteers to be used on July 13, 2016.

Motion by Mr. McGarry to approve free one day pool passes to Work USA volunteers to be on July 13, 2016. Seconded by Mr. Bowman.

All in favor. Motion Carries.

NEW BUSINESS:

1. Water issue on Cecil Street. Will discuss in Executive Session

2. July's agenda meeting (July 4, 2106) needs to be rescheduled

Motion to change the July Borough meetings to July 11, 2016 and July 18, 2106.

Mr. McGarry made motion to change the July Borough meetings to July 11, 2016 and July 18, 2016.

Seconded by Mr. Severine.

All in favor. Motion Carries.

3. Schedule public hearing for the updated Zoning Ordinance. The hearing is scheduled for June 11, 2016 at 6:30 pm.

Mr. Severine discussed the office space being rented. There is one section left to rent that will be listed.

4. Assign pension committee member from council. Mr. Bowman assigned.

5. Ms. Lesnock stated HMT Engineering was paid \$5,000.00 for their work on the water issue for the 100 block of West Pike Street.

RESOLUTIONS AND ORDINANCES:

None

EXECUTIVE SESSION:

Executive session held from 8:29

ADJOURNMENT

Meeting adjourned at 8:29 for Executive Session with no further action to be taken.

Submitted by: Michelle LoBello

