



Canonsburg Borough Council Meeting  
Monday, February 8, 2016  
7:00 PM

**CALL TO ORDER:**

The meeting was called to order by Mr. Bell at 7:00 pm.

**Moment of Silence** called by Mr. Bell

**Pledge of Allegiance**

**Roll Call**

Mr. Paul Sharkady-Present

Mr. John Severine-Present

Mrs. Tina Bails - Present

Mr. Joe McGarry - Vice President-Present

Mrs. Fran Coleman - Present

Mr. Harold Bowman - Present

Mr. Richard Bell –President- Present

**Others Present:** Solicitor Mr. Patrick Derrico, Canonsburg Borough Manager Mr. Bob Kipp, Mayor David Rhome, Chief of Police Mr. Alex Coghill

**GUESTS:**

Will Baker with Citizen's Private Bank addressed Council, regarding the Police and Non Uniform Personnel Pension Plan. Mr. Baker had presentation booklets for Council to reference during his presentation. Mr. Baker reviewed the highlights of each page of the presentation booklet. The Police plan as of December 31, 2015 is at \$5.45 million in assets. The mandate with the police and non uniform personnel is a 60/40 mandate, meaning 60% in stocks and 40% in fixed income. He stated the returns are good and were done in a low risk fashion. Since October 1, 2006 started with \$3.4 million, the ending portfolio value is \$5.4 million. The Employee Plan as of December 31, 2015 is \$4.6 million with a similar asset allocation; the plan started at \$2.3 million.

William Asay, Mockenhaupt Benefits Group, addressed Council regarding the pension separation from the Sewer Authority for Non Uniform Personnel. Mr. Asay provided Council with a presentation booklet regarding the options for the pension split from the Sewer Authority. There are twelve employees moving to the employment of the Sewer Authority. The key is for the employee to not lose in the transition and the benefit remaining the same for the employee. Mr. Asay discussed three "Exhibits" for review.

Exhibit 1 described splitting the assets for the twelve employees and moving them into their own pension plan and splitting so that both plans end up having a funded ratio of 85, which is the current plan. This involves taking the current plan and taking out the twelve members and putting 85% in each plan. The benefit remains the same with the Borough contribution of \$158,000 instead of \$245,000 and the Sewer Authority contribution of \$88,000.

Exhibit 2 involves not moving the assets, leaves all of the assets where they are and the twelve members will get two checks, one from the Authority and one from the Municipality at the time they retire. Benefits remain the same. Exhibit 2 moves some of the liability/costs: the Borough costs would go down to \$77,000 from \$158,00 and the Authority would be \$143,000. Everyone is 100% vested.

Exhibit 3 proposes employees under ten years not being vested. The group that are under ten years of service would only get a refund of contribution. This group would not get a vested benefit but they would get a refund of contribution. The benefit ends up being the same, they would have to turn over

the money for employee contribution to the Authority.

The goal is to get a benefit so that none of the twelve employees lose anything.

Mr. Sharkady inquired about Exhibit 1 whether employees will lose a lot interest on the money. Mr. Asay said there is no question about a smaller amount of money but the Borough is also losing liability. Mr. Asay said there will be less interest but will be based on the size of the plan. Mr. Asay stated it is similar to what is done with union groups. Mr. Sharkady stated Exhibit 2 is better where the new employees at the Sewer Authority start out with their own pension plan and end up with two checks rather than one. Mr. Asay said the Authority puts more money in and the Borough puts less money in. Mr. Bell inquired if the union was involved. Mr. Kipp stated the union is a separate entity. Mr. Asay stated the employee is not losing anything as the benefit will be the same.

Dennis Martinak, with Mackin Engineering, approached Council regarding the update for the Zoning Ordinance. Mr. Severine inquired about changing setbacks on some areas due to the layout/size of the land and also if there is a way to eliminate the time to get a variance. Mr. Martinak stated there is an option to make the setback whatever the Borough would like. Mr. Martinak said there could be a provision in the ordinance that any lots that were created back to a particular time that they could go to a ten or fifteen foot setback. Mr. Martinak and Mr. Kipp discussed lot averaging where you take areas that have existing lots, look at neighboring lots and allow it to go to that point or allow it to go closer or further behind. This involves taking the average of two lots if they are different. Discussion held regarding the size of the lots and with the current setbacks, the homes would be small in size. Side yards discussed. Mrs. Bails said the old lots are 38.6 wide and 120 to 150 feet deep. Mr. Derrico stated the Zoning Board has granted many adjustments because the Board is understanding. Mr. Kipp further explained lot averaging and the option of changing the setbacks. Mr. Severine stated this would eliminate the costs of filing for a variance.

Mr. Bell inquired about how many cars with a boarding home as parking is at a premium. Mr. Bell stated the current ordinance allows for a parking space for each room. Mr. Bell said if there are two people in a room, that is more parking space. He asked that Mr. Martinak look into this as this needs to be up to date. Mr. Severine stated to review at rentals due to the same issue. Mr. Severine inquired if it would apply to only new structures and could it be applied to old structures. Mr. Martinak stated if a structure changes its use it could be done, if it stays the same it cannot. Mr. Kipp explained the state planning code, which if continuation of use, within a certain time frame, it can be "grandfathered." Mr. Bell also asked Mr. Martinak to review the restriction of back yard chickens and farm animals. Mr. Bell stated the Borough will have a meeting to discuss these issues further and have Mr. Martinak back at another meeting.

Mayor Rhome asked Mr. Martinak to also address half-way houses. Mr. Martinak stated they have to be allowed and they can be put in certain districts. Mr. Bell asked if the parking can be restricted. Mr. Martinak said as long as it is being enforced across the board.

Mr. Derrico suggested the Zoning Board be invited to the next meeting with Mr. Martinak.

#### **PUBLIC COMMENTS:**

None

#### **Approval of Minutes:**

Mrs. Coleman made the motion to approve the meeting Minutes of January 11, 2016. Seconded by Mr. Bowman.

All in favor. Motion Carries.

**PRESIDENT'S COMMENTS:**

Mr. Bell acknowledged Ms. Gina Nestor for her efforts regarding the stray cat issues and stated his appreciation for her efforts on Smithfield and Vine Street.

Mr. Bell also mentioned additional meetings on February 22<sup>nd</sup> and 29<sup>th</sup> of this month. He also stated there will be municipal training classes on February 12<sup>th</sup> and 13<sup>th</sup>.

**MAYOR'S REPORT:**

1. Police Department monthly report provided to Council for review.
2. Parking Enforcement Monthly report provided for review.
3. Civil Service Yearly report provided to Council for review.
4. Chartiers Creek Work Camp is for any denomination, they will be in town from July 10-16<sup>th</sup> to help those less privileged. Applications are available in the Mayor's office or the Canonsburg United Presbyterian Church.
5. Police Ad will be advertised in the paper February 10<sup>th</sup> and February 14, 2016.
6. Greenside Avenue parking. The West Side near the Pitt Street area, the yellow line needs to be altered. This area has been monitored with the recommendation to bring the yellow line in an additional 15 feet. The law states 25 feet, however, would like to go a little beyond that. Mr. Coghill stated he is in agreement.

Mr. Sharkady stated he has addressed that before and is glad something is going to be done. Mr. Sharkady suggested moving a telephone pole as well; Mr. Kipp to inquire about that process.

**Motion to move from Pitt Street curb line coming down Greenside Avenue 25 feet of yellow marking for no parking.**

Mrs. Bails made the motion to move from Pitt Street curb line coming down Greenside Avenue 25 feet of yellow marking for no parking. Seconded by Mrs. Coleman.

All in favor. Motion Carries.

7. Smithfield Street-On the North side of Smithfield there is a stop sign and a vehicle parked. When a large vehicle is coming up or down someone has to give. Mayor Rhome said he has discussed this issue with Public Safety, Chief of Police Mr. Coghill and Mr. Severine. The suggestion is to extend the yellow line. Mr. Kipp stated he agreed as he looked at it. Mr. Sharkady stated the vehicle that is parked there parks on the sidewalk. Parking on the sidewalks discussed. Mr. Coghill stated the department will have blitz days and hit sit areas and will place warnings and or tags on cars parked illegally. Mr. Bell suggested warnings at first.

**Motion on the South Side of Smithfield Street to extend the yellow line back within one parking space of the two car garage.**

Motion by Mrs. Bails for the approval on the South Side of Smithfield Street to extend the yellow line back within one parking space of the two car garage. Seconded by Mrs. Coleman.

All in favor. Motion Carries.

8. 400 Blaine Avenue- on the North Side which is the no parking side. The Mayor stated he monitored the 400 block in the day and at night and did not observe parking on that end of the street with the exception of one vehicle on the sidewalk. The Mayor recommended trialing for a 30 or 60 day period to flip the no parking to the other side. If this occurs, on the South Side of the street, the first 25 feet coming off of Second Street would be painted yellow.

**Motion to flip the no parking to the other side of the 400 block on Blaine Avenue for a trial period of 60 days and on the South Side of the street, the first 25 feet coming off Second Street would be painted yellow.**

Mr. Severine made the motion flip the no parking to the other side of the 400 block on Blaine Avenue for a trial period of 60 days and on the South Side of the street, the first 25 feet coming off Second Street would be painted yellow. Seconded by Mrs. Bails.

All in favor. Motion Carries.

Discussion held to put letters on the doors and cars of the residents on Blaine Avenue. This will start when the letters go out and the signs are moved.

9. Rosie Gleeka's Cookies and Loutsion Catering- a 15 or 30 minute Loading Zone sign would benefit both of these businesses. Parking for both businesses was discussed. There is a No Parking Here to Corner Sign on her block. Discussion held regarding the location of the sign. Discussion held regarding where Mrs. Gleeka currently parks. The Mayor inquired if Second street could be made one way. It was stated that would not work as it is a main street.

**Motion to approve for a 60 day trial a Loading Zone sign for Loutsion Catering and No Parking From Here to Corner sign 25 feet back to Chartiers.**

Mr. Severine made the motion to approve for a 60 day trial a Loading Zone sign for Loutsion Catering and No Parking From Here to Corner sign 25 feet back to Chartiers. Seconded by Mr. Bowman.

All in favor. Motion Carries.

10. Applications for Crossing Guard-3 applications received, one applicant removed her application. A candidate was chosen, Scott DeWitt, and will start as soon as new hire paper work is completed. The other candidate is a school intern who offered to adjust her schedule to assist the Police Department. She will work as a back-up or substitute. Her name is Sydney Williams. The Borough Manager hires the Crossing Guards. Mr. Bell said it has always been the practice that the school crossing guards are hired by the Borough Manager. The Mayor said he and the Chief of Police work hand in hand with the Borough Manager. Council was in agreement with this process.

Mrs. Bails inquired about the budget and the money that was allocated for the crossing guard that was eliminate in last years budget where it got filtered into. Mrs. Coleman stated it goes in the General Fund.

11. Mayor Rhome stated that a company is locating their headquarters in Canonsburg which there will be 35-50 jobs. The Mayor should be able to release the company name next month when the paperwork is completed.

12. Drug Awareness- Branden Neuman, the Mayor along with the Attorney General Office spoke at the Canonsburg Middle School.

13. A resident of Canonsburg turned 100 years old, the Mayor presented her with a proclamation.

14. St Patrick's School 5 k race, permission to race on March 19, 2016. The race will start on Murdock Street. The Mayor and Mr. Coghill reviewed the route. St. Patrick's provide most of the security along with a few Borough on duty officers, which doesn't cost the Borough money, to take care of the major intersections. Starts at 8 am.

15. Officer Matt Tharp and Jim Eckles, on Sunday on South Jefferson Avenue, arrested a person terrorizing cars. With quick response times the officers were able to make that arrest. The individual has an addiction problem and was looking for money for heroin.

16. Police car that was out of service for a month is now in service.

17. Personnel Issue-need to discuss in Executive Session

18. Goals for 2016 : Active Shooter Program beginning with online training, 3 officers will attend an Alice Training, a mandatory training in February and March for each officer to keep his shield, FTO training.

Mr. Severine asked where the fines for parking on the sidewalks goes. Mr. Coghill stated that is a question for Denise Lesnock, however, he believes under fines. Mrs. Coleman indicated the page in the budget where this is allocated.

Mrs. Bails asked a budget line item question regarding a patrolman walking through the Middle School when a full time officer was hired. Mr. Coghill stated this pre-dates hiring a SRO and it should reflect the other schools. SRO is required to document his time and that is what is reflected; there is not a separate officer walking through the school. Mrs. Bails asked about another budget line item regarding Background Investigation, Police Applications, Solicitor. She asked what is being investigated. Mr. Coghill stated it could be any government agency asking the Police Department to check their data base. It could be the gaming commission or any agency.

Mr. Severine asked if there were 3 officers to one car. He inquired about other police cars. Mr. Coghill stated some cars are used for Primary Control and others are used for Specialty such as for Mr. Coghill's police car and the Detective.

Mr. Severine asked about the weight and measures line item in the budget last year and not in the budget this year. Mr. Coghill stated they were now combined with the fees and fines in revenue as they could not distinguish how the fines were coming in and for what so all the revenue from fines was combined. Last year it was broken down, however, they could not account for the magistrate side.

Mr. Severine asked if there is a way to get a list of what buildings have been inspected. Mayor Rhome stated they will have a list by February 22, 2016. Mayor Rhome stated all but one have been extremely happy with their inspection.

**Engineer's Report:**

None

**Solicitor's Report:**

None

**Committee Reports**

1. Administration and Finance:

Mrs. Coleman reported all bills and invoices were reviewed and are ready for approval.

**Mrs. Coleman made a motion to pay the bills.** Seconded by Mr. Bowman.

All in favor. Motion Carries.

2. Code: Discussion held regarding authorizing other towing services.

**Motion to authorize the manager to have additional towing services as needed.**

Mr. Severine made the motion to authorize the manager to have additional towing services as needed. Seconded by Mrs. Bails.

All in favor. Motion carries.

3. Public Works and Public Safety: No report

4. Facilities, Energy and Technology: No report

5. Parks and recreation: Meeting to be held February 9, 2016. Board members to be elected. Meeting dates to be changed so the committee can report at the Borough regular meeting. A flyer regarding donations will be presented for review. The flyer is to go out in March.

6. Redevelopment: Zoom discussed, owner needs financing in order to move forward. Mr. Kipp and Mr. Severine conferred with Kerry Fox.

Mr. Severine said the alley behind Zoom has water in the Alley. Mr. Kipp stated he will look at the area.

7. Sewer Authority/Water/Sewage: Discussion held regarding the Sewer Authority. Mr. Sharkady stated Mr. Kipp and Mr. Derrico were to find where Mr. Bevec resigned or when Mr. Maund was appointed to the Sewer Authority in the minutes. Mr. Sharkady asked if they reviewed the minutes. Mr. Derrico stated he did not review the minutes. Mr. Sharkady stated he reviewed the minutes and did not

see where Mr. Maund was nominated or where Mr. Bevec had resigned. Mr. Sharkady said since the appointments ended December 31, 2015, he does not know how Mr. Maund was on the Board since October, November and December making votes. Since the Authority is new, he wanted to make a motion to nominate all four Canonsburg members, he had three nominations for voting. Mrs. Coleman said it was already done. Mr. Derrico stated he relied on the Sewer Authority's Solicitor who gave them the names and passed them. Discussion held regarding the terms ending in December and whether the board voted accordingly. Borough members were told at the time that it could be done. Discussion to have the Solicitor for the Sewer Authority attend a Borough meeting. Mr. Bell asked Mr. Sharkady if he wanted to rescind his motion until further information is obtained. Mr. Sharkady did not want to rescind his motion and he wanted to vote. Mr. Derrico stated in his opinion they voted properly at that time. Mr. Derrico stated they voted to let the Authority become an Authority, so the Borough is out of the picture, they recommended those names and the Borough approved those names. Mr. Sharkady stated they did not recommend those names. Discussion held regarding who makes the recommendations for those names. Mr. Derrico stated they became a new Authority and the Borough has no control of that. Mr. McGarry read the minutes from January 2016. Discussion held regarding if the prior vote was proper and how to proceed forward. Mr. Bell asked if Mr. Kipp reviewed the minutes. Mr. Bell said he would like to see the minutes as he wants this settled and settled the right way. Mr. Bell asked Mr. Kipp to have all the information for next month's Agenda Meeting.

**Motion to nominate all four Canonsburg members on the Authority Board: Nominated are Mr. Michael Alterio, Mr. Tim Bilsky and Mrs. Tina Bails.**

Motion by Mr. Sharkady to nominate all four Canonsburg members on the Authority Board: Nominated are Mr. Michael Alterio, Mr. Tim Bilsky and Mrs. Tina Bails. Seconded by Mr. Severine.

**Roll Call:**

Mr. Sharkady-Yes

Mr. Severine-Yes

Mrs. Bails-Yes

Mr. McGarry-No

Mrs. Coleman-No

Mr. Bowman-No

Mr. Bell-No

3 Yes, 4 No. Motion Carries.

**UNFINISHED BUSINESS:**

1. 11 acre parcel in Cecil Township owned by Canonsburg- no movement
2. Flood Control Grants Update (Manager) – discussion to be held in Executive Session
3. Water issue on 100 block of West Pike Street (Estimated cost \$55,000.00) to be discussed in Executive Session
4. Zoom Update-owner stated he needs a contractor
5. Bookstore-on-going
6. Light Shields at Falconi Fields (Shields being ordered). -shields have not been installed as they state they are unable to get a truck for installing the shields. A complaint was filed. The Borough will not turn the lights on until the shields are in place. Mr. Kipp to follow-up.
7. Penn Dot may lease space during 980 project

**Voting Items:**

1. Motion to reappoint Tony Trona to the Zoning Hearing Board for term of three years to expire December 31, 2018.

Motion by Mr. McGarry to reappoint Tony Trona to the Zoning Hearing Board for a term of three years to expire December 31, 2018. Seconded by Mr. Bowman.  
6 in favor. 1 opposed (Mr. Sharkady) Motion carries.

2. Motion to continue with Waste Management for the years 2017 and 2018.

Motion by Mrs. Coleman to continue with Waste Management for the years 2017 and 2018. Seconded by Mr. McGarry.

Discussion held regarding Waste Management using smaller trucks in the alley in which Mr. Kipp stated it will not happen as they are now using natural gas trucks and so many residents living on alleys. Mr. Kipp said his concern is the alleys will break apart. The Mayor said his position is, with the millions of dollars spent, if there are given a two year extension without a bid process there is leverage to tell them what the Borough wants. The Mayor also suggested they address Council. Mr. Sharkady asked if they could do the alleys first, Mr. Kipp to inquire and invite them to come to the meeting next month. Other companies discussed.

**Mrs. Coleman withdrew her first motion. Mr. McGarry withdrew his seconded motion. Motion tabled.**

#### **NEW BUSINESS:**

1. Camp Splash-sent out registrations .
2. Pool Passes- Mr. Severine suggested posting pool passes and pavilion rentals on the website.

#### **RESOLUTIONS AND ORDINANCES:**

None

#### **EXECUTIVE SESSION:**

Held at 9:22-9:50 pm

Mr. Bell stated several personnel issues discussed as well as the Engineer issue. The Solicitor has been instructed to send a certified letter to the engineers for records and past records.

#### **Motion to re-hire Anthony Cancilla as a police officer.**

Motion by Mr. McGarry to re-hire Anthony Cancilla as a police officer. Seconded by Mrs. Coleman.

#### **Roll Call:**

Mr. Bowman-Yes

Mrs. Coleman-Yes

Mr. McGarry-Yes

Mrs. Bails-Yes

Mr. Severine-Yes

Mr. Sharkady-Yes

Mr. Bell-Abstain

6 Yes, 1 Abstain. Motion Carries.

Mayor Rhome stated Mr. Cancilla left the Police Department in December and now wants to come back. Mr. Bell said Civil Service has been contacted and is in approval.

Mr. Cogill stated 1184 of Civil Service Code under sub section c 1 &2 vacancies and existing positions.

#### **ADJOURNMENT**

Mr. McGarry made the motion to adjourn the meeting at 9:53 pm. Seconded by Mrs. Coleman.

Meeting adjourned at 9:53pm.

**Enclosures:**

- A. Canonsburg Police Monthly report/Parking enforcement January 2016
- B. Letter from Keith Evans/Zoom Re: Movement on the property 127 Adams Avenue
- C. Letter  
from Mockenhaupt Re: Non-Uniformed Pension Plan

**Submitted by: Michelle LoBello**